



Thank you for your interest in Long Valley Christian Nursery School. The school was established in 1968 and continues today to serve the community as part of the ecumenical outreach of the Zion Lutheran Church. As a state licensed facility, the school offers a positive, developmentally appropriate program that accepts children where they are. LVCNS seeks to provide a comprehensive early childhood education for children in an atmosphere of Christian love and caring in which each child can develop spiritually, physically, socially, emotionally and intellectually.

We are happy to have you and your child tour Long Valley Christian Nursery School. We urge you to visit a number and a variety of schools before making your selection so that you are able to make an informed choice in selecting a school in your community that will be best for your child and you.

Admissions & Registration

Every child is a precious gift from God therefore admission to our school will not be based on faith, gender, race or color. Children with disabilities or special medical conditions, including life-threatening allergies, may be admitted to the school based on our ability to meet their specific needs without compromising the needs of the other children.

Church members and current/former families of the school have the opportunity to register in advance of the general public. The following schedule indicates the dates and times for registration:

- Church Members: January 18, 2011 - during school hours
- Current /Former Families: January 19-20, 2011 - 7:00am-3:00pm
- New Families: January 21, 2011 - 9:00am - Tours will be offered at 9:30am and 1:00pm
January 24, 2011 - snow day for new family registration

Your returned registration forms will be dated and numbered. ***Under no circumstances will applications be accepted in advance.*** Each individual may only register for one family. All mailed registrations will be entered by the office as though they were received at the end of the day. Any mailed registration received prior to the appropriate date will be entered as received at the end of the first eligible day. Notification of child's placement will be made in February.

After these registration dates, applications to LVCNS will continue to be accepted on a rolling basis through the year. In order for an application to be processed, there must be:

- A completed application
- Written signature of a parent
- A check made payable to LVCNS in the amount of \$50.00 for the non-refundable Application Fee.

If an Application Form and a check have been received and we are unable to offer any place to your child, you will be notified and your application fee will be refunded. If a place is offered but declined, the application fee will not be returned. If necessary, LVCNS does maintain a waiting list.

Scholarships

LVCNS has a limited amount of funds available for need based scholarships. Decisions are made by the Zion Church Lutheran Executive Board. Scholarship request forms may be obtained from the office. They must be submitted in January to be eligible for consideration. Scholarships will be awarded by April.

Classes Offered

First Friends

To register for the First Friends class, children must reach their **third** birthday between October 1, 2011 and January 31, 2012; be toilet trained; be ready for a group setting; and be able to leave their parent. There is some flexibility regarding August through September birthdays for admission to this group. Please discuss this with the Director prior to application. (Children who enter LVCNS as First Friends will be in the Three Year Old program the following year). This class is offered on Tuesday/Thursday afternoons.

Three Year Old Program

To register for a Three Year Old class, children must reach their **third** birthday on or before October 1, 2011; be toilet trained; be ready for a group setting; and be able to leave their parent. This class is offered on Tuesday/Thursday mornings, Tuesday/Thursday afternoons, Monday/Wednesday/Friday mornings or Monday/Wednesday/Friday afternoons.

Four Year Old Program

To register for a Four Year Old class, children must reach their **fourth** birthday on or before October 1, 2011. This class is offered on Tuesday/Thursday mornings, Monday/Wednesday/Friday mornings or Monday/Wednesday/Friday afternoons.

Five Day Program

To register for the five day class, children must reach their **fourth** birthday on or before October 1, 2011. This class is designed for four and five year olds who have had a previous preschool experience and may be ready for more than a three day program. This class is offered Monday through Friday mornings.

Kindergarten Enrichment Program

To register for the Kindergarten Enrichment Program, children must reach their **fifth** birthday on or before October 1, 2011. Kindergarten Enrichment is offered 2, 3 or 5 afternoons a week. The curriculum follows and complements the Washington Township's Kindergarten Program including Everyday Math, Language Arts Literacy, Science, Social Studies, Art, Music & gross motor activities. Children will bring lunch to school to enjoy with their friends. They will also have outdoor recess and an afternoon snack. Cucinella & Flocktown-Kossmann children will begin at 11:00am and dismiss at 2:45pm. Old Farmer's Road School children will begin at 11:45am and dismiss at 2:45pm. Children attending Cucinella may take a regularly scheduled Washington Township Public School bus to LVCNS where they will be met by a teacher. Flocktown-Kossmann & Old Farmers Road School children will need to provide their own transportation.

Lunch Bunch & Extended Day Programs

Lunch Bunch is a one hour program, with two teachers, offered each day from 11:15 am-12:15 pm. A child may complete their morning class and stay for lunch until 12:15 pm. Or a child may arrive at 11:15 am, eat lunch and then go to their afternoon class. The children enjoy bringing their lunch, eating with the teachers and playing with new friends. The cost for Lunch Bunch is \$10.00 per day. **Extended Day** is offered each day from 11:15 am – 2:45 pm. The program includes Lunch Bunch. Two teachers plan a different exciting theme each week. Imaginative play, games, art work, outside time, snack, story and conversation make for an enriching afternoon. The cost for Extended Day is \$20.00 per day. Both of these programs are available to all children enrolled in the school. In order to use these programs, you must make a "reservation" with the office. A 24 hour notice of cancellation is required or you will be billed for that day.

Tuition Payments

Students are accepted on an annual basis and tuition is for the total school year. Tuition Plan Schedules – showing fees and due dates – are furnished to all parents with the application. Tuition may be paid yearly, semiannually or on an installment plan. The Contract Fee, which is due on April 1st, is non-refundable for any reason after May 31st. This fee is credited to your tuition as the last payment. The second payment is due on August 1st and any subsequent payments will depend on the payment plan you choose. Invoices will be e-mailed as a reminder, however, all tuition must be paid on a timely basis or a monthly \$10.00 late fee will be incurred.

Refund Policy

The Contract Fee is refundable with notification in writing through May 31st. All withdrawals after May 31st will be subject to a penalty equal to the Contract Fee. Any tuition paid in advance, excluding the Contract Fee, will be refunded upon receipt of written notification of your child's departure.

We are available and happy to talk to you about any other information that you may need. Please feel welcome to stop in at the office or call us at (908) 876-4115.

Jennifer Webster

Director